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## DATA SHEET FOR EXCHANGE 2018/2019

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**NAME OF INSTITUTION** Hochschule Augsburg –  
University of Applied Sciences  
(AUAS)

**International Office**

**Address** An der Hochschule 1  
86161 Augsburg  
GERMANY

**Fax** +49 821 5586 3207  
**Email** [ausland@hs-augsburg.de](mailto:ausland@hs-augsburg.de)

**ERASMUS Code** D AUGSBUR02  
**EUC Code** 28411  
**PIC-Number** 949261692

**Website:** [www.hs-augsburg.de](http://www.hs-augsburg.de)

**Exchange students refer to:**

<https://www.hs-augsburg.de/en/international/Exchange-Students.html>

### CONTACT PERSONS

**Name, Surname** Ms Ingrid Hahn-Eisenhardt  
**Director International Office**  
**Erasmus Institutional Coordinator**  
**Phone** +49 821 5586-3205  
**E-mail** [he@hs-augsburg.de](mailto:he@hs-augsburg.de)

#### **Assistant**

**Name, Surname** Ms Simone Bruecher  
**Phone** +49 821 5586-3552  
**E-mail** [Simone.Bruecher@hs-augsburg.de](mailto:Simone.Bruecher@hs-augsburg.de)

#### **Incoming Exchange Students and Guest lecturers**

**Name, Surname** Mr Ronald Opas  
**International Advisor (Incoming)**  
**Phone** +49 821 5586-3224  
**E-mail** [Ronald.Opas@hs-augsburg.de](mailto:Ronald.Opas@hs-augsburg.de)



### **Outgoing Students**

Name, Surname	<b>Mr Adrian Bieniec</b> <b>International Advisor (Outgoing)</b>
Phone	+ 49 821 5586-3271
E-mail	<a href="mailto:Adrian.Bieniec@hs-augsburg.de">Adrian.Bieniec@hs-augsburg.de</a>

### **Nomination Outgoing Erasmus Students and Erasmus Grants**

Name, Surname	<b>Ms Alisa O'Rourke</b>
Phone	++ 49 821 5586- 3204
E-mail	<a href="mailto:Alisa.ORourke@hs-augsburg.de">Alisa.ORourke@hs-augsburg.de</a>

### **SEMESTER DATES**

<b>Winter Semester 2018/2019:</b>	<b>01/10/2018 till 14/03/2019</b> <b>Examination period: mid January till mid February</b> <b>depending on the faculty and the student's individual</b> <b>examination schedule</b> <b>Semester break: February 15 until March 14</b>
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Expected arrival for Orientation week: Orientation week:	01/09/2018 till 18/09/2018
Christmas break:	19/09/2018 till 28/09/2018
	22/12/2018 till 06/01/2019

<b>Summer Semester 2019:</b>	<b>15/03/2019 till 30/09/2019</b> <b>Examination period: mid July till end of July</b> <b>depending on the faculty and the student's individual</b> <b>examination schedule</b> <b>Semester break: August 1 till Sept 30</b>
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Expected arrival for Orientation week	01/03/2019 till 06/03/2019
Orientation week	06/03/2019 till 14/03/2019
Easter break	19/04/2019 till 23/04/2019

### **ORIENTATION WEEK**

During the orientation week we help with issues like university registration, introduction to the professors, information to foreign office registration, health insurance, opening a bank account.

► **Participation in the orientation week is compulsory for all exchange students!**

### **APPLICATION**

**Nomination and Application for exchange students please refer to**

**<https://www.hs-augsburg.de/en/international/Exchange-Students.html>**



### **Nomination and Application Deadlines:**

For Entry Winter Semester (September / Oct.)

Nomination Deadline: April 30

Upload Deadline: May 15

For Entry Summer Semester (March)

Nomination Deadline: October 30

Upload Deadline: November 15

### **Courses taught in English:**

<https://www.hs-augsburg.de/international/Courses-taught-in-English.html>

## **GENERAL INFORMATION**

### **Approximate Living Costs:**

864 € per month (accommodation included) - see further information at

<https://www.daad.de/deutschland/nach-deutschland/voraussetzungen/en/9198-financing-your-studies/>

### **Accommodation:**

#### **AUAS does own no halls of residence itself.**

There is a limited capacity of rooms available from housing corporation i.e. "Studentenwerk Augsburg" and from other private housing corporations for Incoming Exchange Students of AUAS.

Students from overseas partner universities will be served first if they were nominated in time.

Further organization of accommodation can only be supported by the International Office.

**Once an accommodation is reserved by the International Office, no change will be possible.**

Those rent contracts are binding for a time period of 6 months **and are only valid for one semester.**

If you extend your stay or apply for two semesters, you will have to look for a different accommodation outside of the "Studentenwerk Augsburg dormitories" for the second semester by yourself during your stay at the first semester.

For other possibilities we will send helpful links to accepted applicants by e-mail.

The average rent ~250 € - 400 € per month (general electricity and heating mostly included).

### **Other expenses:**

It is **compulsory** for all students (exchange and domestic) to pay **112,05 €** student services fee upon arrival. This amount covers for example the cost of your student ID card (Campus Card) 52,00 € as well as **the Augsburg Public Transportation System ("AVV and avg") 60,05 € for one semester**, see further information at <https://www.hs-augsburg.de/en/IT-Services-Center/Campus-Card.html>

### **Student services / facilities available:**

- Orientation week for international exchange students
- The student welcome team (<https://de-de.facebook.com/swopteam>) helps with the organization of meetings, parties and trips
- German language courses free of charge (no preparatory intensive courses available) <https://www.hs-augsburg.de/en/international/DaF.html>
- Possibility of passing official exams in German as a foreign language (DSH, TestDaF).
- Free access to the library, computer rooms, laboratories

Augsburg University of Applied Sciences has the infrastructure to welcome students with disabilities.



### **Transcript of Records (ToR):**

Exchange Incoming Students will be able to download and print a digitally created document via their Augsburg Computer Center personally student account with an actual date on it up to the last day of the registered semester at the latest.

Please find attached an example of this offered download to your knowledge.

The document is valid without a signature. We don't stamp and sign it in addition and we won't send it by mail, except of "special Transcripts" from the faculty beside the official TOR. This shall protect the environment and save us postage.

If there would be something missing in the TOR after the semester ended, just let us know it and we will take care of it as soon as possible.

Even if there would be doubts in the correctness of the content of the ToR, you may contact the International Office of AUAS for a confirmation via

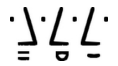
International Office [ausland@hs-augsburg.de](mailto:ausland@hs-augsburg.de)

Augsburg, January 2018

Ronald Opas

# EXAMPLE

# Hochschule Augsburg



Abt. für Studienangelegenheiten

An der Hochschule 1

86161 Augsburg

surname given name  
app.-nr  
road  
postal code Augsburg

Date of birth: dd.mm.yyyy

Place of birth: city

Matriculation No: 9\*\*\*\*\*

Date of print: dd. month yyyy

## OFFICIAL TRANSCRIPT OF RECORDS

Course of studies: Design

Diploma/Degree awarded: Bachelor

Course unit code	Title of course unit	Semester	Local ECTS grade	ECTS grade	ECTS credits
3615080	History of Art and Design 1	WS2015	2,30	C	2
3615090	Typography 2	SS2016	2,30	C	3
3615160	History of Art and Design 2	WS2015	2,30	C	2
3615280	Creative Studio 1	SS2016	3,30	D	6
3615310	Design Project 1	SS2016	3,00	C	9
3615410	Design Project 2	SS2016	3,00	C	9
3615630	Design Project 3	WS2015	2,30	C	9
3615710	Design Project 4	WS2015	3,70	E	9
3699018	Workshop Letterpress	SS2016		P	3
3699026	WeWo15 Workshop: The Passenger City	WS2015		P	3
9909360	German as a Foreign Language (A1)	WS2015	3,30	D	4

Official in charge: Mrs. Lugner

This document has been created digitally and is valid without a signature.

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ECTS grading scale:

ECTS grade	Definition
A	EXCELLENT- outstanding performance with only minor errors
B	VERY GOOD - above the average standard but with some errors
C	GOOD - generally sound work with a number of notable errors
D	SATISFACTORY - fair but with significant shortcomings
E	SUFFICIENT - performance meets the minimum criteria
P	PASSED

The reported marks are subject to approval by the Examination Board.