

Printing in the library – there are 2 possibilities

Follow Me Printing

You need money on your Campus Card (CCA).

If you don't have money on your CCA, you can charge it at this machines:

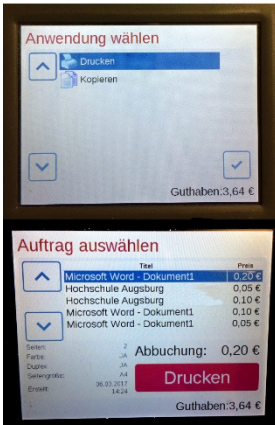


Login with your computer account at one of our PCs and open the document you want to print.

Select the printer "**PSDPrintAccountingSpooler**" at <http://followme.hs-augsburg.de:631> and click Print (*Drucken*).



Now go to the copier (room H 2.04) and put your CCA into the card reader.



On the display, select „Drucken“ and tap the checkmark.

Select the file to be printed and tap „Drucken“

If no files are displayed, make sure

- ... that the one who sent the file is the same one who's CCA is used.
- ... that the file isn't too big.
- ... that you have enough money on your CCA (minimum 0,50 EUR)
- Or try the other printing possibility: PaperCut

For further problems please contact the IT center: rzservice@hs-augsburg.de, 0821 5586-3266, H 3.06

Paper Cut

You need money on your virtual PaperCut printing account.



green PaperCut window when you log in on a PC at the library

If you don't have money on your PaperCut account: **Go upstairs** and transfer money from your CCA to your PaperCut account using the „**Druckkonto-Aufwerter**“-



As soon as your PaperCut credit balance is shown on the green PaperCut window on a PC in the library, you can send prints to the following printers:

- Bib Lesesaal Studenten (DIN A4, black/white)
- Bib Color LaserJet Studenten (A3/A4, color)

Select the printer, do the right printing settings and send the printing task.

Accept the costs for the printing task at the green pop up window.

Now you can go to the information desk and get the printouts from the printers near the windows.

